

10 Easy & Low-Cost Steps for a Greener Office Environment

1. Change vacuum bags when they are 1/2 full to cut down on dust distribution.
2. Place recycled fiber entrance matting at doors to prevent soil from entering the building.
3. Implement an immediate spot cleaning policy for accidents and stains to prevent transfer of mess.
4. Switch to a no aerosol/no VOC air freshener in bathrooms and kitchens.
5. Remove environmentally hazardous blocks used in urinals.
6. When possible, do not seal or finish floors to cut down on VOC emission and slippage.
7. Use a vinegar and water mixture to clean finished floors.
8. Replace sponges, scrub pads and other cleaning tools with long-lasting microfiber cloths and mops.
9. Use old maintenance staff uniforms as new cleaning rags.
10. Train employees to turn off equipment and lights when not in use.

Call us to Improve your facilities greeness. Member UGBC

512-380-0444 or www.jpm-enterprises.com

